

जीविका



JEEViKA

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# 21st Quarterly Progress Report

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October' 12 to  
December' 12

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## EXECUTIVE SUMMARY

The penultimate quarter of FY 2012-13 has been a quarter of consolidation for JEEViKA with various interventions taking big strides towards achieving the goals set out in the Annual Action Plan. A lot of new activities have been taken up while core activities have picked up pace which is expected to bring good results in the succeeding quarter as well.

**IB-CB** theme ramped up its capacity building activities with exposure visits to Pudhu Vazu Project, Tamil Nadu and Dhan Foundation, Madurai. The visit helped in better understanding of different federation models and shall be important especially in the wake of CLFs coming up in large numbers in JEEViKA. Also, a team of CLF representatives attended the National Conference on Community Based Approaches for Inclusive Growth. **Resource Cell** this quarter hosted 4 teams from different SRLMs while two more teams from NRLM. All these visits focused on understanding JEEViKA's model of community based organizations and the facilitation structure. Two MoUs with Rajasthan and Jharkhand will entail support from JEEViKA in capacity building and systems setting. Groundwork for the same including development of CRPs and PRPs is ongoing.

**Microfinance** this quarter focused on setting up business processes to expedite claim settlement for beneficiaries under Jan Shree Bima Yojana (JSBY). This has helped JEEViKA in maintaining speedy settlement with nearly 100% settlement rate. Documentation for credit linkage with banks is on high priority. **4138 SHG savings account** have been opened and **5370 groups** have been credit linked worth **Rs. 27.97 crore** during the 3<sup>rd</sup> quarter of 2012. Under total financial inclusion in Pilkhi panchayat, Rajgir, 89% of SHG members have been equipped with a savings account while 425 of eligible beneficiaries have been linked with Insurance Scheme. Also, capacity building of staff and cadre on audit and books of records is ongoing to maintain quality on all aspects. Shiksha Sahyog Yojana (SSY) and scaling up of TFI will be a priority agenda for the next quarter.

In **Livelihoods**, System of Crop Intensification has gone to the next level with farmers diversifying beyond wheat and rice. More than 1 lakh farmers have undertaken SRI this quarter. Also, vegetable cultivation intervention is being undertaken in 5 districts and is being clubbed with Zero Budget Natural Farming to reduce cost of cultivation without affecting productivity. More than 22000 farmers are currently part of this intervention. In **Dairy**, 3 Automated Milk Chilling Units are being piloted in different districts to tackle the problem of irregular fat testing in case of more pourers. Capacity building of staff through various

trainings and exposure visits is ongoing and preparation of informative videos through digital green has been done for wider dissemination. Scaling up of DCS activities to newer areas is being planned.

2 producer cooperatives in Muzaffarpur are involved in **Honey production** activity. More than 200 SHG members are involved in Goat Rearing while poultry mother units are operational in Purnea and the activity is being planned for scaling up. Art and Craft is being promoted through marketing channels like Saras Mela and National Exhibitions. A producer company on the lines of Shilp Sangh is being planned while an MoU with SEWA is being finalized for marketing of craft products prepared by SHG members. Training and capacity building of staff and cadre is ongoing with trainings and exposure visits this quarter on various areas like Vegetable cultivation, SCI, Solar Lighting and marketing.

Under **Skill building and placement**, till now a cumulative number of nearly 17000 youths have been placed through Job Fairs and through PIAs. An MoU with Kudumbashree Kerala has been signed under which the MEC model will be piloted in Gaya and Muzaffarpur districts. Jobs MIS has been piloted in 6 blocks and digitization of data is ongoing. A dedicated quality cell is monitoring the performance of PIAs and skill development centres. Career points at district levels are being conceptualized to aid youths in securing govt. jobs. Job fairs are being reconceptualised to a more fine tuned form. Review meeting of state steering committee on RSETIs was held this quarter. A book on assisted migration was released in continuation with the workshop held last quarter. A migration resource cell in Gurgaon has been planned to be set up by next quarter.

Under **Social Development** thematic, this quarter has seen activity at a frantic pace. Under health related interventions, 271 new VOs started health savings under HRF taking the cumulative number to 3489 VOs. 52 Community Nutrition Care Centres (CNCC) in 6 blocks with 583 new enrolments this quarter. 28 of these centres have initialized nutri-garden activities as well. Capacity building of staff and cadre including Jeevika Saheli on the concept is ongoing. This quarter, 276 new toilets were constructed in convergence with Nirmal Gram. Under food security schemes, 303 new VOs started community procurement under Food Security Fund (FSF) bringing the total to 2747 VOs. Also, 102 VOs are involved in running Fair Price Shops (FPS) facilitating timely distribution of food grains under PDS.

A state level disability team has been working on a campaign mode and has prepared a database of nearly 12000 differently able persons and is now facilitating the process of

getting them disability certificates. Under **MGNREGA**, SHG members have been sensitized on participation in Gram Sabha and registration of demand under the scheme. As a result, this quarter, SHG members attended Gram Sabhas in unprecedented numbers and more than 26000 work plans were submitted including works on private lands. This quarter, nearly 900 members got employment under the scheme. Under **RSBY**, JEEViKA is working in close coordination with the state nodal agency and has facilitated enrolment process including pre-drive awareness process and post-drive facilitation of access using the RSBY card. Also, SHG members across all districts observed *Shushk Diwas* (Dry Day) and took oath for working against the evil of alcoholism.

Under **HR** this quarter, more than 2 lakh applications were received post advertisements for 3500 community coordinators and 1100 area coordinators. The Internal selection process has been completed and internship process for recruitment of community coordinators is planned soon. Officers from Bihar Administrative Service have joined on DPM and AO positions. Similarly, staff joining at other positions for field and SPMU has been done. 158 new staff has joined while another 41 have undergone transfer to new SRLM districts. Capacity building of staff and cadre has been done on HR practices as well as on performance appraisal systems.

**Monitoring, Evaluation and Learning** thematic conducted a three day workshop for orienting community members and staff on preparation of Annual Action Plan and Budget for the next year. The new SHG MIS is being tested for acceptance and bug fixing. Also, capacity building of staff and cadre on the new Jobs MIS has been done. Qualitative evaluation of JEEViKA was initiated this quarter with a team of economists from World Bank involved in conducting social exercise aimed at gauging qualitative impacts of JEEViKA. The end line will take place in 2014. Also, a quantitative survey was undertaken in 80 villages and about 1200 respondents to have a quick control v/s treatment study comparing schemes of PDS and MGNREGA in JEEViKA and Non-project areas. Initial results indicate better delivery of food grains in Jeevika VO run PDS and better participation and awareness levels regarding MGNREGA in project areas. The study will be followed up next year to understand time related changes in these two schemes.

**Communication** thematic continues to provide a strong interface between JEEViKA and external world with widespread media coverage of project interventions. Sensitization workshops on Financial Inclusion have been conducted in local language in Gaya and Purnea. Using Digital Green's platform, a 15 minutes informative video on various project activities

has been prepared. Publicity materials including standard flexes, CNCC menu charts and *Soochna Pataals* have been prepared. Cultural Livelihoods through Bangla Natak have been used to conduct awareness drives on entitlement schemes like MGNREGA. The communication team has also been instrumental in facilitating exposure visits for various visiting SRLMs in this quarter. Rajgir Mahotsav also saw participation from JEEViKA SHG members, facilitated by communication thematic.

**Procurement** this quarter involved activities at a frantic pace. These involved extension of contracts with COMFED and CIDC, selection of agency for BIF II, process monitoring, MIS maintenance, decision support system etc. Printing and supply of necessary books of accounts and JEEViKA diaries and calendars were undertaken. Also, trainings on procurement were held for all DPCU and BPIU staff.

**Finance** is on course in its functioning with the IUFR for 2<sup>nd</sup> quarter sent for claim. Also, UC of funds received in 2011-12 has been submitted to finance department. Internal audit of first two quarters is nearly complete. Capacity building of staff on new IUFR format under SRLMs and on financial management was also undertaken in this quarter. Funds for third quarter have already been disbursed to all district units.

## **Institution and Capacity Building**

In the third quarter of the FY 2012-13, Institution and Capacity Building theme focused towards improving the quality of the members and instilling them with best practices in the development sector for long term capacity building and knowledge base. With this aim, the theme organized exposure visits to several areas of interest, with different member compositions.

### **Training cum Exposure to Pudhu Vaazhvu Project, Tamil Nadu and Dhan Foundation, Madurai.**

A 14 member team comprising of young professionals, state and district level staff went on a 10 days exposure cum training at Pudhu Vaazhvu Project in Tamil Nadu and Dhan Foundation in Madurai. The objective of this exposure cum training program was to see the CPLTC (community professional learning and training centre), VPRC (village poverty reduction committee) and federations promoted by Dhan foundation. The major focus was to build clarity on different models of federations, their structure and functioning of federations and to learn about their best practices.



### **Participation of CLF Leaders in National Conference on Community based approaches for Inclusive Growth at Hyderabad.**

A 3 member team comprising of 2 CLF leaders and 1 staff were sent to Hyderabad to participate in National Conference on community based approaches for Inclusive Growth through Micro-finance and Livelihoods promotion. In the 3 days conference, they were exposed to different models of federations at Andhra Pradesh. They also learnt about interventions like dairy activities, income generation activities and rural banking services to the poor. These leaders also shared their experiences on working with the poor and benefits they received from JEEViKA.

## Microfinance

Microfinance this quarter had major emphasis on putting systems in different BPIUs for facilitating claim settlement of community members covered under insurance provisions of Jan Shree Bima Yojana in a systematic way. This is being done with the aim of consolidating faith of the community in the insurance process. Also, attempts have been made to facilitate systems that help in streamlining and updating the accounting processes at the level of the community institutions. In this regard, within the Micro Finance Spectrum, following activities have been carried out to achieve the targets both in quantitative and qualitative aspects:

### **Setting up Business processes for settlement of claims and initiation of Shiksha Sahyog Yojana (SSY) under Jan Shree Bima Yojana in the project areas**

The project has been successful in providing Life Insurance Coverage to more than 1.41 Lakh SHG members across the existing 9 districts and 55 blocks. The service delivery in terms of facilitating claim settlements has been given high priority. The project took steps to set up business process with LIC and the results have been evident in a very short span of time. Efforts were also made on facilitating and tracking the death information, document preparation and its submission from the BPIU. The outcomes of the effort are obvious from the fact that altogether 76 deaths were reported from different BPIUs and 51 claims have been settled by the LIC in this quarter itself. Effort was also made on ensuring distribution of Insurance Bonds to the members. Altogether more than 70,000 insurance bonds have been distributed across the districts. Attempts have been made for ensuring data submission to LIC under SSY from different BPIUs. Altogether data for 2179 members has been submitted to LIC from across 5 blocks this quarter.

### **Preparation for facilitation of Bank Linkages with Mainstream Banks**

With the aim of putting financial leveraging on the agenda of BPIU, a detailed strategy has been shared with different BPIUs and preparation of the documents for credit linkage is in process. Attempts have been made to follow up with banks to ensure supply of savings and credit linkage forms to avoid any shortage of stationery. Altogether, **4138 SHG savings accounts** have been opened and **5370 groups** have been credit linked worth **Rs. 27.97 crore** during the 3<sup>rd</sup> quarter of 2012-13.



### **Rolling out the Financial Inclusion Pilot in Pilkhi Panchayat of Rajgir Block**

Total Financial Inclusion pilot has been initiated in the Pilkhi Panchayat of Rajgir block. BRLPS has initiated work in 11 villages with 113 SHGs and 1258 SHG members. Altogether 1113 savings accounts of individual SHG members (89% of all members) and 302 accounts of pensioners availing Social Security Pensions have been opened with the CSP of the Business Correspondent SAVE. SAVE is the business correspondent for State Bank of India in Rajgir. Altogether 513 women members have been insured for life under Jan Shree Bima Yojana coverage and it is 42% of the 1227 eligible members. 23 women members have taken the Swablamban (NPS Lite- New Pension Scheme) product for availing pension in the old age. The model has been tested with internal CRP and YP strategy to disseminate knowledge around Financial Literacy for products like savings, insurance (JBY, RSBY and Bihar Shatabdi Insurance Scheme for the unorganized workers and artisans), social security pension, use of alternate banking channels and awareness about Swawlamban scheme of the government for pensions (NPS-Lite). The above mentioned figures have been achieved after adopting a strategy for providing financial literacy to members and preparing a financial diary. The project shall be taking steps to scale up the Total Financial Inclusion pilot in 2 to 3 blocks over a period of 6 months.

### **Preparation of Audit Manual and training to staff and community cadres**

Considering the importance of audit in projects related to community institutions, a lot of spade work has been done to facilitate the processes that need to be ensured in order to train community institutions for the audits to bring larger transparency. In this context, a draft audit manual and audit checklist indicators have been prepared to support the knowledge base and preparedness around audits. Training about the same has been imparted to project staff and community cadres. In total, 227 project staff and 253 book keepers have been trained on issues around audits and indicators of financial management. Extensive field visits have been undertaken by the MF team to provide field based training to the Book Keepers in the related districts.

### **Training to Community Cadres around Books of Records and Micro Planning**

SPMU has made efforts for training of community cadres on different Books of Records and Micro Planning which are very crucial for the quality maintenance of the community institutions. Altogether 334 community mobilizers have been trained on SHG books of records and Micro Planning across the districts. 70 Book Keepers have been trained on VO books of records in different districts.

### Status of Jeevika with respect to different banks

Following is the detailed financial status of Jeevika CBOs with respect to different Banks:

<b>Snap shots of the Jeevika- Bank status till 31<sup>st</sup> December 2012</b>				
<b>Sl.No.</b>	<b>Bank Name</b>	<b>No. of SHGs' Savings A/C Opened</b>	<b>No. of SHGs' Bank Credit Linkage Done</b>	<b>Bank Credit Linkage Amount in Rs. Lakhs</b>
1	State Bank of India	10098	6923	3297.63
2	Madhya Bihar Gramin Bank	5210	3504	1588.00
3	Bank of Baroda	1981	1299	619.50
4	Punjab National Bank	7829	6249	3053.11
5	Central Bank of India	3755	2489	1239.80
6	Uttar Bihar Gramin Bank	12891	8299	4135.16
7	Union Bank of India	838	465	210.90
8	Bihar Kshetriya Gramin Bank	2829	2537	1293.05
9	Bank of India	4545	2888	1399.44
10	Allahabad Bank	738	301	150.50
11	United Bank of India	1171	495	238.50
12	UCO Bank	843	440	220.00
13	Canara Bank	537	467	223.50
14	Indian Overseas Bank	19	0	0
	<b>Total</b>	<b>53284</b>	<b>36356</b>	<b>17669.09</b>

### **Planning for the 4<sup>th</sup> Quarter of Financial Year 2012-13**

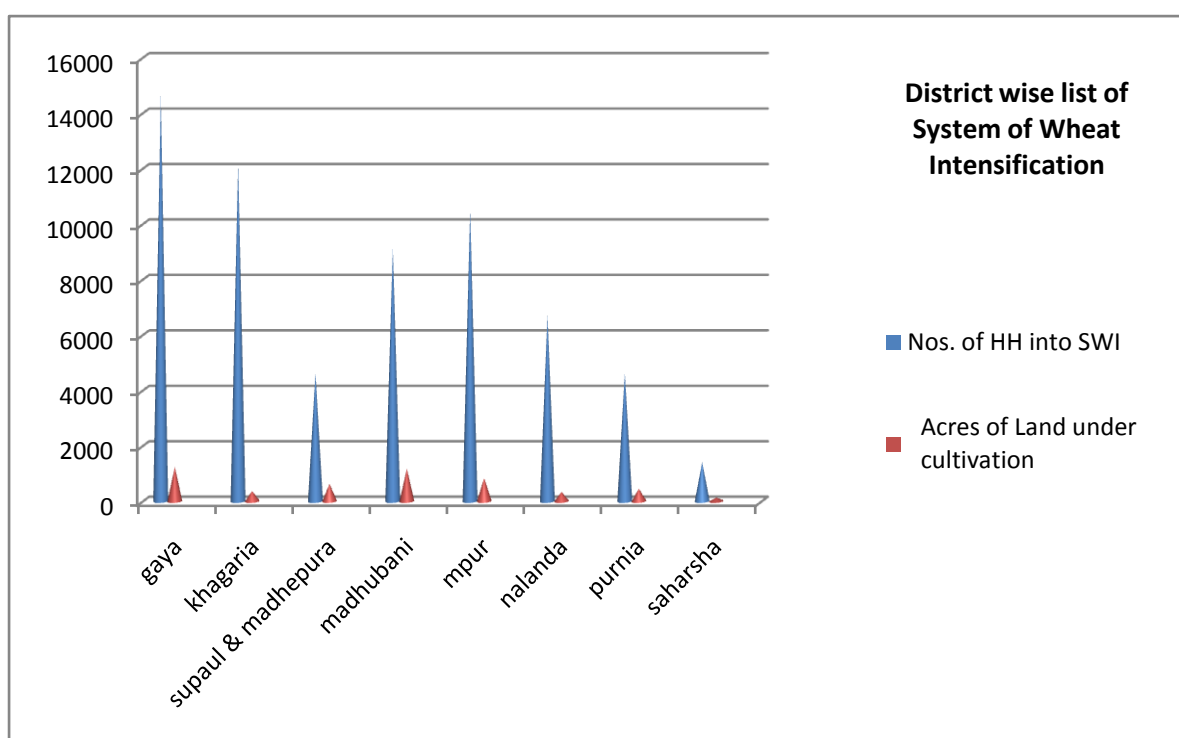
The MF team at the state level has charted a path for achievement in the 4th quarter of the financial year 2012-13 and the same has been discussed with the MF managers. Higher level of attention shall be put on achieving the following aspects:

- (i) Process shall be initiated for training the managers, resource persons, and community cadre to facilitate sensitization at the level of community institutions related to processes of death claim settlement and scholarships for Sahyog Shiksha Yojana (SSY). Process for the settlement of the SSY shall be given the highest priority.
- (ii) A lot of work needs to be initiated for ensuring financial leveraging for the community institutions. An effort shall be made for follow up with banks and BPIUs for ensuring credit linkage in large numbers across the banks. The team shall be working very closely to facilitate linkage of more than 10,000 groups in the next quarter.
- (iii) Printing of books of records for all levels of community institutions shall be undertaken. This shall be initiated at the level of both SPMU and DPCUs to ensure enough stocking of the materials related to Books of Records.
- (iv) Total Financial Inclusion process shall be undertaken in 2 to 3 of the blocks namely Rajgir, Bodhgaya and Sakra. The experience of the FI pilot stipulates that at least 2 people are required to saturate a block over a period of 6 to 8 months. Thus decision may be taken to start the pilot in 2 or 3 blocks.
- (v) Process shall be followed with the district administration for the release of the Social Security Pension through the CSP model in the Pilkhi Panchayat.
- (vi) Process shall be laid out for claims under Bihar Shatabdi Insurance plan for the unorganized workers and artisans. All the claims that have been made under JBY shall be taken further for settlement under BISUWA (Bihar Shatabdi Unorganized Workers and Artisans) Insurance plan also.

## Livelihoods

### System of Crop Intensification

During this quarter SWI & SCI were taken up by the SHG households for the crops namely: wheat,brinjal,tomato,rapeseed,cauliflower,maize,potato,moong,mustard,boropaddy,chilli, pumpkin, peas and bottle-gourd by 108839 SHG households in 9615.5 Acres of land in the project districts. Out of these, a combination of cauliflower + brinjal, potato + maize was done as mixed cropping pattern. SWI in this quarter was done by 63845 SHG households in 5187.4 Acres of land.



### Vegetable cultivation through System of Crop Intensification

- Gaya: A total of 1431 SHG households adopted SCI method in tomato and brinjal in 108 acres of land. They used organic manures like vermin compost besides other pesticides and insecticides for raising the crop.
- Supaul & Madhepura: A total of 4985 SHG households adopted SCI method through Zero Budget Natural Farming in maize, cauliflower, brinjal and mustard in 1054 acres of land. This method is adopted to reduce the cost of cultivation to minimal amounts by usage of organic inputs.

- **Madhubani:** A total of 2973 SHG households adopted SCI method in potato+maize, cauliflower and brinjal in 120 acres of land. The highest yield calculated for mixed cropping of potato+maize was 5Q/Ka, for cauliflower was 0.94Q/Ka and brinjal was 98Kg/Ka.
- **Muzaffarpur:** A total of 12202 SHG households adopted SCI method of vegetable cultivation through ZBNF in 983 Acres of land.

## Dairy

Thirty six self help group members of Rajgir block in Nalanda district have purchased cross-bred cattle under Government sponsored subsidy scheme on purchase of cattle. The initiative is expected to bring in additional income to these households through sale of surplus milk at local co-operative societies.

Regular fat testing of milk and keeping of books of records poses a major challenge in areas where there is high number of milk pourers. Automatic milk collection unit (AMCU) is solution to such problem. In order to assess the success of AMCU in JEEViKA Dairy Co-operative Societies (DCS), a pilot is being done with support from COMFED. In the pilot, AMCUs are to be installed in one Dairy co-operative society in each district viz. Muzaffarpur, Nalanda and Khagaria.



The names of the DCS' where the AMCU installation has to be done are as under:

District	Block	DCS
Nalanda	Rajgir	Katari
Muzaffarpur	Bochaha	Baluaha
Khagaria	Khagaria Sadar	Sahtol

In October, project staff of Bochaha and Meenapur was trained on dairy and the concept for better understanding of the subject. Similarly, in November project staff from Saraiya, Kurhani, Musahri were trained on the above mentioned subject. The idea behind this was handholding and better understanding of project staff on dairy so that they can carry out their functions effectively. In October, over 40 DRPs were trained at Sewa Sadan, Muzaffarpur. Digital Green videos on dairy is completed and edited for dissemination.

### Status of Dairy in Muzaffarpur:

S.No.	Blocks	Milk Pouring (Litres)	Avg. Milk Pouring per day (Litres)	Pouring SHG members (total)	Pouring SHG Members in Oct	Oat seed (Kg)	Cattle feed (Kg)	De-worming done	SAAF kit supplied
1	Bochaha	30706	1024	1340	452	240	85	1440	720
2	Meenapur	51465	1715	1040	607	220	285	1840	925
3	Saraiya	5872	195.7	177	147	20	53	370	185
4	Musahari	1192	39.8	115	15	----	----	60	30
5	Kurhani	5180	172.66	81	54	----	15	180	90

2 new DCSs were opened in this quarter in Khagaria district with cumulative of 184 DCSs and 7184 pouring members. 2 new DCSs were opened in Madhubani district with cumulative of 6 DCSs and 273 pouring members. Total milk pouring done till Dec. 2012 was 65160 ltrs for this quarter in Madhubani. A plan has been developed to start 32 new DCSs in Jayanagar and 4 new DCSs in Benipatti and road map for the same has been prepared after mutual discussion with COMFED.

### Bee-keeping

Honey extracted in mustard season till now is 287.5 Kg. Total no. of boxes at apiary site is 553 with 3774 frames for honey production. There are 2 Producer Cooperatives formed in Muzaffarpur for honey production with 8 VRPs trained for assisting in migration and production purposes.

### Poultry & Goat rearing

In this quarter, new initiatives for Goat rearing were taken up in Khagaria district. Till Dec 2012, 5 Producer groups (PG) were formed with 150 SHG members doing Goat rearing.

In Madhubani 2 PGs on goatery were formed and 64 SHG members involved into Goat rearing.

## Art and craft

In Madhubani, one producer group (PG) of Sikki artisans was formed in this quarter with 27 well trained artisans as its members. Selling of the products within & outside state was done through Saras fairs, local market, Jiyo Japan and Asian Heritage Foundation.

Sikki Sangh, Lakhnaur has developed a plan to cultivate sikki grass in waste land keeping in view the high purchase price of grass used. This will not only save their input cost but can also be sold to other artisans at reasonable price.

In Madhubani one new producer group was formed with cumulative of 2 PGs and 95 artisans linked as members of this group. An MoU is being finalized between BRLPS and SEWA for marketing of Madhubani paintings. Ekta V.O. Chichari has planned for PG formation for Madhubani Painting similar to Shilp Sangh.

The producer groups from different art forms viz. Madhubani painting, Sikki and Sujani participated in SARAS fair for sales of their produce. The details of different SARAS fairs attended by them are as under:

Place of fair	Duration	Participating groups	Products	Sales Amount(Rs)
Patna	3-15 Oct,2012	Adarsh Jeevika and Chand Jeevika Madhu Utpadak Swawalambi Sahakari Samiti Ltd,Muzaffarpur Sujani Sangh,Muzaffarpur ShilpSangh,Madhubani. Sikki Sangh,Madhubani	Honey  Sujani embroidery Madhubani painting Sikki art	25,000
New Delhi	14-27 Nov,2012	Sujani Sangh,Muzaffarpur ShilpSangh,Madhubani. Sikki Sangh,Madhubani	Sujani embroidery Madhubani painting Sikki art	55,000
Jaipur	22 Dec,12 to 2 Jan,13	ShilpSangh,Madhubani. Sikki Sangh,Madhubani	Madhubani painting Sikki art	15,000

Apart from sales through SARAS fairs CRAFTCANVAS, Ahmedabad, involved in designing and marketing of handicraft, has shown interest in marketing of produce from Shilp Sangh and Sikki Sangh. They have placed order with Sikki Sangh and have invited Madhubani painting artisans from Shilp Sangh to attend Craftroots exhibition organised by Gramshree at Vastrapur, Ahmedabad Haat from 4-10<sup>th</sup> Jan, 2013. This will provide an opportunity to the producer group members to explore market for their produce and learn for developing new products as per market demand.

### **Training & Exposures**

- Gaya: Training and exposure on poultry was imparted to 267 participants in the month of Nov. & Dec. 2012 in Gaya, Bodh Gaya & Dobhi.
- Madhepura: Training on Farming of Wheat/Maize/Vegetables cultivation with best suitable practises was organised in the month of Nov. & Dec. 2012 for the block level staff and VRPs of Madhepura. The training was imparted by KVK scientists, Madhepura.
- Madhubani: In the month of Oct. & Nov. 2012, demonstration on solar light project was given to 200 SHG members. The objective of this demonstration was to showcase the solar lighting system of SELCO.
- Nalanda: Exposure Visit to KGVK Ranchi was organised from 15-17<sup>th</sup> Aug. 2012. Aim of the exposure was to see vegetable marketing and understand crop cycle of different vegetables
- Muzaffarpur: Training to 31 Project staff on video dissemination, production & MIS in Digital Green was given on 26-27<sup>th</sup> Dec. 2012.
- Training on individual land planning for MGNREGA activities was conducted during 08-14<sup>th</sup> Nov. 2012 in all BPIU. A total of 262 participants were trained during this workshop.
- Training on SWI was conducted for all BPIU staff at Madhubani during 05-08<sup>th</sup> Dec. 2012. The resource person was Dr. S.A. Rabbani NFSM consultant.
- VRP training on SWI/SCI/Vermin-composting/Nutri-garden/kitchen-gardening was conducted in all the BPIUs during 11-16<sup>th</sup> Dec. 2012. 217 VRPs participated in this training.
- Exposure Visit to HAIC Agro was organized during 13-19<sup>th</sup> Dec. 2012 to understand mushroom production & its marketing.



## Skill Development and Placement

### Skills training & Placement through PIAs

JEEViKA has partnered with Project Implementation Agencies (PIAs) working in Bihar under SGSY Special Project. JEEViKA has been supporting these PIAs in mobilization, counselling, post placement tracking, monitoring of skills training and placement programme. Regular monthly coordination and review meeting are organized at state as well as at district level.

### District wise Placement report

S.No.	District	Till September 2012		Progress Oct-Dec2012		Cumulative Till Dec-2012		Total
		SDA/JO B Fair	PIA	SDA/JOB Fair	PIA	SDA/JOB Fair	PIA	
1	Purnia	980	629	10	64	990	693	<b>1683</b>
2	Gaya	646	4604	206	462	852	5066	<b>5918</b>
3	Khagaria	406	38	22	12	428	50	<b>478</b>
4	Nalanda	484	976	101	0	585	976	<b>1561</b>
5	Madhubani	497	2067	4	0	501	2067	<b>2568</b>
6	Muzaffarpur	666	2309	65	98	731	2407	<b>3138</b>
7	Madhepura	211	336	34	0	245	336	<b>581</b>
8	Saharsa	112	336	165	0	277	336	<b>613</b>
9	Supaul	298	103	94	0	392	103	<b>495</b>
<b>Grand Total</b>		<b>4300</b>	<b>11398</b>	<b>701</b>	<b>636</b>	<b>5001</b>	<b>12034</b>	<b>17035</b>

### Roll Out of MEC Model

JEEViKA has signed an MoU with Kudumbashree Kerala on 5th November 2012 to roll out MEC model in Bihar. This model will be piloted in Gaya and Muzaffarpur districts of Bihar. Micro Enterprise Consultants will be selected community cadre who will be given training on business management so that they may support community in developing their own enterprise. 200 MECs will be trained & placed in these two pilot districts. Among these 200 MECs, 30 will be selected, trained and placed as Master MECs. 65 thousand SHG families are expected to be benefited from the enterprise promotion activities taken up by MECs in the duration of five years.

## **Jobs MIS**

To have effective monitoring of the Skill Development program, the thematic is implementing data capturing and aligning it with real time data entry on MIS software. For better and effective work at ground level, Jobs Resource Persons (JRPs) are recruited and trained. A set of 6 blocks from two districts namely, Gaya (4 blocks) and Muzaffarpur (2 blocks) were selected for piloting based on the various selection parameters like JRPs' activeness, blocks' readiness in terms resources and infrastructure, availability of DEOs.

- Completed Training of the JRP, Nodal AC/CC, MIS Executives and DEOs.
- Established the alternate model for data entry through private partners.
- Entry of 3000 youth profile on MIS from Piloting districts has been done.
- Created login ID of 135 Job Resource Persons (JRPs).

## **Career point at district level**

Following on the plans mentioned in the 20th QPR related to government job, the team primarily decided to do following things:

- I. Concept note writing of resource centers for supporting rural youth for Govt. jobs
- II. Mapping of entry level jobs in Govt. departments of Bihar.

Accordingly team has worked on the concept note which has been forwarded to the senior members for feedback and finalization in this regard. Simultaneously team also drafted a letter for mapping entry level job, in this context; team sent a letter through the CEO to different secretaries/ principal secretaries and MDs of different departments of Bihar. There is larger scope in Health, Education, and Rural Development Department for entry level jobs.

## **Quality Cell**

A dedicated Quality Cell has been established at State Level, which has been entrusted with the responsibility of ensuring all the deliverable parameters, as outlined in SGSY (SP) are being adhered by Project Implementation Agencies (PIAs) imparting skills and placements in Bihar.

Work process of Quality Cell includes physical visit to centers, regular monthly review meetings at state level, Deputy Development Commissioner (DDC) level and submission of Centre visit report to SPM JOBS.

To ensure the same, following functions were performed by Quality Cell and Team Jobs:

- Developed a review and grading tool for evaluating centers of PIAs

- Standardized template (such as entitlement chart, case study reporting format etc.) to be mandatorily displayed at each and every centre.
- Developed a master sheet (with periodic updating) about the present status of PIAs vis a vis target v/s achievement.
- A one pager outlining how to use NRLM Skills website has been framed and circulated across managers JOB.
- Visited 11 centers comprising of Laurus Edutech, BVG, Prayas, IKYA, ICA, RUDSETI, FCRL, Guardian, AEA, CAP and OCFIT
- Fine tuning of proposal submission guideline.

### **Participation in IITF 2012**

India International Trade Fair is an annual event. This year the theme of the event was “*Skilling India*” and JEEViKA was entrusted with the responsibility of representing Bihar.

In light of this, JEEViKA designed the theme hall and all the paraphernalia associated with maintaining the Bihar Pavilion.

### **Review meeting of State Steering Committee of RSETI**

A state steering committee of all Rural Development Self Employment Training Institutes (RUDSETI) was held in Hotel Patliputra Ashoka on 1st of December 2012.

The meeting was chaired by Principal Secretary RD and was conducted in presence of Commissioner self employment cum CEO JEEViKA BRLPS along with SPM JOBS and main agenda of the meeting was to review the performance of RSETI vis-a-vis AAP, Training Calendar, EAP and Post Training Follow up.

### **Release of migration booklet**

In continuation with the “Workshop on Migration Issues” a migration booklet was released on 17th of October 2012. The booklet entailed all the views and opinions of participants of “Planned Migration Support Initiative” and all the participants were of the view that migration is a critical area for the state of Bihar and distress migration is a concern which needs to be addressed in a holistic and effective way.

### **New Concept-Job Fair**

Job fair has been an annual activity in each of the operational blocks of BRLPS. To make the process more effective, changes in methodology has been adopted and following are revised steps in the process:

*Step 1: Planning (First Week)*

- Meeting with respective Block Project Implementation Unit (BPIU) teams where the Job fair has to be held.
- Strategy formulation on mobilization of the targeted youth with the Job Resource Person (JRPs).
- Logistics planning with the team and other stakeholders.

*Step 2: Information Flow (2nd Week)*

- Use every possible platform namely cluster meetings, VO meetings, CLF meetings and other community meetings to disseminate information about the Job Fair.
- Spread awareness about the registration process of the job fair.
- Organize Community Mobilization Drives (CMDs) and Youth Mobilization Drives (YMDs) in adequate number in all the remote areas of the cluster specifically different panchayats and allot a date of registration in different areas.

*Step 3: Registration of the potential youth (Third and Fourth Week)*

- Hold the registration process at commonplaces in the community in each panchayat or as per convenience.
- The registration should be preceded by a brief counseling about the various companies participating in the job fair and their respective details like nature of work, place of posting, salary structure, etc.
- The process of registration should comprise of issuance of counseling slips which would also be an entry-ticket to the job fair bearing the name of the company which will be decided based on the interest and eligibility of the candidate.

*Step 4: Conduct the Job Fair (Fourth Week)*

- The logistics arrangement with respect to conducting the event should be checked. Job fair to be held as per scheduled.
- A separate counter should be kept for registrations for new comers on the day of job fair.
- Arrangement should also be made for simultaneous counseling for companies who are willing to hold the sessions the same day itself.

*Step 5: Counseling and Placement*

- Post-job fair counseling to be held as per the specified dates given to interested candidates (for various agencies/organizations) on the day of job fair.
- Coordinate with the company's representatives and plan for final placements.

### **Plan for Next Quarter (January to March 2013)**

- Roll out of MEC model: Selection and orientation of MECs and Master MECs.
- Signing of contract with SDAs. At least 10 training centers will be started.
- Establishment of “Migration resource Cell” at Gurgaon.
- “Job Fair-standard operational manual” will be prepared with extended list of employer.
- Development of JRP kit. Selection and training of JRPs in 55 blocks.
- Identifying the district for opening resource centre.
- Opening of resource centre at identified district.
- Follow up with government department with regard to letter for mapping entry level job.
- Expansion of MIS entry to all blocks of existing nine districts of BRLP.
- 12,000 youths’ data entry on MIS.
- Helpline center to be capable to answer query related to training and placement regular tracking of placed candidates and grievance redressal.
- Liaising with RSETI regarding youth job & placement through MIS.
- Mobilization Strategy guideline, with location selection.
- Use of Monitoring/Review Tool to assess the performance of active PIAs.
- Assessment of ongoing quality training by physical monitoring of at least 10 active centers by PIAs.
- Writing letter to different institutes regarding internship.

(Cost Benefit analysis of candidates who have completed at least one year of working after they were provided training. In this case we will develop plan to hire intern from professional institute who will be in field for at least two months, they will do impact study of rural youth who got training and placement from PIAs, rather it will be like a cross verification of data).

- Exposure Visit to Gujarat, Rajasthan and J&K.

## Social Development

### Health Interventions

#### *a) Health Risk Fund*

During this quarter 271 **new VOs** have started health saving bringing the total to 3489 VOs. A total cumulative saving amount of Rs. 4.27 cr. has been mobilized and 378 new VOs have been given HRF fund from the project. By the end of this quarter, a cumulative of **2992** VOs have received HRF from the project. During this quarter, case based HRF training module has also been developed.

#### *b) Nutrition Care Centre (NCC)*

The project is implementing Community Nutrition Care Centre (CNCC) to improve nutrition and nutrition seeking behaviour among pregnant and lactating mothers and children in the age group up to 2 years in 6 blocks namely Alauli, Khagaria, Dobhi, Bodhgaya, Khijarsarai and Meeanapur.

During this quarter 3 new Community Nutrition Care Centres (CNCCs) were established in Khagaria district bringing the total to 52 CNCCs in the project.

In this quarter, 583 new women enrolled in three districts bringing the total to 1389 target women that have been enrolled in 52 different CNCCs of the project. During the last quarter prime focus was to start the CNCCs as per target plan and during this quarter effort was made to streamline the activities at centre level. All Jeevika Sahelis, Book Keepers, VO leaders, VRPs were oriented on issues related to functioning of centre. Books of records have been drafted and orientation on same imparted to Book Keepers and Jeevika Saheli. All Jeevika Sahelis have been oriented on Health & hygiene so that they can further disseminate messages to the pregnant and lactating mothers who come to the centre for their meals. Block wise review meetings of Jeevika Sahelis' conducted in each identified blocks. VO level review meeting on CNCC activities have started. VRPs have been trained on vegetable cultivation and a total of 32 CNCCs have started cultivation of vegetables under Nutri-Garden concept to support the vegetable requirement of centres.

During this quarter 28 CNCC VOs have started Nutri garden intervention in the village and have grown vegetables.

### *c) Case Study*

Mrs. Asha Devi, Wife of Mr. Shivanand is from Paranda village of Bodghaya, 26 years old belonging to Schedule caste, she has had no formal education. She is a member of Pooja SHG of Asha VO. Hailing from a poor family, she plays the dual role of house maker and labour on field. She also had the desire of being a healthy mother of a healthy baby but due to lack of knowledge about nutrition and inability to access the services required, she suffered a lot during her first delivery 9 years ago. Her feeding habits involved eating rice, potato, salt, rice water, some times pulses or vegetables. So, majorly she was taking carbohydrates with very little of micro elements and less of some of major macro-elements. Asha suffered from a premature delivery during the 8<sup>th</sup> month of her pregnancy and delivered an underweight baby weighing only 1.5 kg. Health revival of the baby required ICU treatment for 3 days which bore heavy financial burden on Asha's family.



9 years later, when she conceived again, she took the services of CNCC and followed the instructions of Jeevika Saheli and ANM for 7 months continuously (taking ANC check-ups, iron folic acid tablets and immunization) without being absent for a single day and then delivered a healthy baby of 3 kg in a private hospital nearby. With much lesser cost incurred and a healthy baby in her arms, Asha now understands the importance of having proper nutrition during pregnancy and thereafter.

### *d) Sanitation*

With the objective to promote safe disposal of human excreta by improving facilities through construction and usage of sanitary toilets, Jeevika has been facilitating Nirmal Bharat Abhiyan (NBA) for achieving hygienic environment free from open defecation. After launching of NBA, the toilet construction activities have been restricted to marked Nirmal Gram Panchayats of the pre-identified blocks only. During this quarter Jeevika has undertaken Basudeopur Panchayat of B.Kothi block of Purnia district for this intervention.

During this quarter, a total of 276 toilets have been constructed, bringing the total to 3621 toilets.

## Food Security Interventions

### a) Food Security Fund

Food Security Fund intervention involves community managed collective food procurement and food distribution system to the SHG members to meet their food requirement.

In this quarter, 303 more VOs initiated the intervention bringing the totals to 2747 VOs that are part of the Food security intervention by the end of the quarter. During this quarter, 426 VOs have done first round procurement of food grain and 201 VOs have done second round of the food procurement and cumulative 2226 and 1175 VOs have procured first and second round of food procurement respectively.

District wise cumulative progress of Food Security Program is given in the table below:

Particular	Gaya	Purnia	Muz	Nalanda	Madhubani	Khagaria	Kosi	Total
Total No. of VOs received FS –CIF	676	374	616	433	298	288	62	2747
No. of VOs completed 1st Cycle of FS	573	285	504	340	263	227	34	2226
No. of VOs completed 2nd Cycle of FS	319	177	334	110	156	68	11	1175
No. of VOs completed 3rd Cycle of FS	78	56	171	22	93	57	3	480

### b) Public Distribution System

To ensure proper and timely availability of food grains and kerosene to the community under PDS, the project catalysed 102 VOs to run Fair Price Shops (FPS). The achievement of the women's effort has resulted in regular supply of quality grains/kerosene in stipulated quantity and time to the beneficiaries of FPS by the VO run PDSs. These women have put a stop to misappropriation of grains and kerosene by unscrupulous people in the chain of the system. They have tackled the hassles at different levels during the entire cycle of PDS. Managing the



FPS has enabled them to understand the process of procurement and distribution of ration and kerosene to the beneficiaries.

### Entitlements

During this quarter the Social Development team undertook a survey of SHG households to understand the access to entitlements in 55 blocks of 9 project districts. The project has oriented all the Community Mobilizers to conduct this survey. The survey will be a great help in understanding the current status of SHG households with respect to various entitlements. During this quarter the project has provided constant support on following three entitlement programs;

#### a) *People with Disability*

A state level disability team visited different blocks for identification of differently able persons and prepare database for further developmental activities. After the analysis and bifurcation of data, category-wise data is being shared with concerned authorities like Civil Surgeon and SDO. Currently the project intervention on People with disability is being implemented in 17 blocks in the project i.e. 5 Blocks of Madhubani, 4 Blocks of Gaya, 7 blocks of Muzaffarpur and one block of Khagaria. The next step will be to facilitate issue of disability certificates to all these people so that they can avail benefits under various govt. schemes being run for the differently able. The details are given below:-



Sl.	Block/Dist	OH	VH	Mental	HH	Multiple	Total
<i>Madhubani</i>							
1	<b>Pandaul</b>	287	60	19	53	1	<b>420</b>
2	<b>Rajnagar</b>	416	102	40	77	22	<b>657</b>
3	<b>Khajauli</b>	290	81	43	36	2	<b>452</b>
4	<b>Jainagar</b>	177	31	9	39	11	<b>267</b>
5	<b>Benipatti</b>	352	107	69	116	21	<b>665</b>
<i>Gaya</i>							
1	<b>Dobhi</b>	723	103	137	141	33	<b>1137</b>
2	<b>Khizarsari</b>	379	63	33	270	9	<b>754</b>
3	<b>Bodhgaya</b>	639	111	77	125	16	<b>968</b>
4	<b>Sherghati</b>	633	99	47	75	32	<b>886</b>

<b>Khagaria</b>							
<b>1</b>	<b>Khagaria Sadar</b>	557	92	43	87	19	<b>798</b>
<b>Muzaffarpur</b>		OH & VH		MI & HI		-	
<b>7</b>	<b>All 7 blocks</b>	4265		706			<b>4971</b>
	<b>TOTAL</b>	<b>9567</b>		<b>2242</b>		<b>166</b>	<b>11975</b>

The survey work is going on block wise and district wise by the team. Block level medical camps are being organized in which all differently able people, who do not have certificates of disability are being checked for disability and certificates are being issued from the Primary Health Centres (PHC) or Referral Hospitals for those who participated in Medical camp. At Block level camp, it is experienced that large number of differently able individuals are being referred to district Sadar hospital due to lack of specialized doctors. So, it is being planned to organize district level camp by liaising with district medical hospital. Till date 14 blocks block level camps have been organized with total number of participant counting to 9971 and the number of those who were certified with 40% and above is 5994 and 610 person referred to district Hospital during the camps.



**b) Mahatma Gandhi National Rural Employment Guarantee Act (MGNREGA)**

The project is extending convergence with govt. departments under the Mahatma Gandhi National Rural Employment Guarantee Act (MGNREGA) to facilitate the SHG households in accessing wage employment opportunities under the MGNREGA. During this quarter, the SHG members were mobilised to participate in the scheme and work plans approved in Gram Sabha meetings held on 2<sup>nd</sup> Oct and 22<sup>nd</sup> Nov. 2012. Efforts were made by the Jeevika team to ensure participation of SHG members and to promote their role in planning of the works under MGNREGS. Applications were submitted by members for plantation on public and private lands for which land mapping exercise was conducted in all four pilot blocks for MGNREGS work.



The second Gram Sabha was especially planned for promoting works on private land for households belonging to SC/ST/BPL/IAY beneficiaries and other eligible members. From the proposed list of works, those relevant in context of Bihar were promoted. Nearly 26094 HHs belonging to the SHG networks submitted their work plans in this Gram Sabha from 44 blocks. The planning for gram sabha was taken up in partnership with the Block's Program Officer.

In the pilot blocks, VRPs are being trained to support the SHG members to participate in MGNREGS. Till Dec 2012, nearly 65 VRPS were trained in four blocks.

The project has concentrated the MGNREGA wage employment work in 4 selected blocks namely Dhamdaha (Purnia), Lakhnour (Madhubani), Musahari (Muz), Noorsarai ( Nalanda) where the project has provided training to 300 Village Resource Person for MGNREGA works and facilitated the registration of 7050 job demand of SHG HHs. During this quarter total 900 SHG members got wage employment under MGNREGA.

**c) *Rashtriya Swasthya Bima Yojana (RSBY)***

JEEViKA is working in close coordination with the State Nodal Agency and its partner agencies for strengthening RSBY implementation within the project areas. Each district team is coordinating with the Insurance Company responsible for enrolment. The RSBY enrolment process was supported by the BPIU teams in Gaya, Khagaria, Madhubani, Nalanda, Muzaffarpur and Purnea. Elaborate planning for information dissemination about the policy benefits as well as the enrolment route map was done in consultation with the representatives of the Insurance Company and its TPA. For every JEEViKA block where enrolment was in process, a workshop was organised to orient the BPIU staff regarding the RSBY policy framework. The following information was shared:

- List of eligible BPL HHs
- List of empanelled hospitals
- Panchayat wise enrolment route plan
- IEC material

The awareness drive in each VO was planned with the help of CMs and they trained them with the help of BPIU staff/YPs in the CLF meetings and shared enrolment plan for the panchayat. The BPIU and district teams were engaged in continuous coordination with Enrolment team on field. The process of identification of HHs missed out in the first round of enrolment was started; the information is being shared with SNA/ Insurance Company. An

effort was made to develop a community based feedback system whereby the usage of RSBY cards will be tracked with the help of Jeevika Sahelis. During this quarter, enrolment process is being continued and mop up round has also started in Gaya, Madhubani, Muzaffarpur and Khagaria.

### ***Solidarity event***

In coordination with Excise and Prohibition Department, GoB and BRLPS, Jeevika facilitated the observance of No Liquor Day or “Dry Day” (SHUSHK DIWAS) on 26 Nov 2012 in different villages of the project. The objective was to spread awareness among the SHG members’ households on how to eradicate alcoholism from the rural poor households. The women who are members of a wide SHG network supported by Jeevika are more confident and united and they have a better opportunity to raise their voice on such issues collectively. They can undertake corrective action in this regard and provide support to fellow members and other households to overcome the problem of alcoholism.



All VOs took the oath that children and the members of their will not take alcohol neither promote the alcoholism in their own family as well as in the village. The representatives of different VOs came together at block and participated in a candle march.

### **Plans for this quarter**

- The thematic will ramp up its activities this quarter especially in core interventions of FSF and HRF to ensure maximum coverage.
- Also, certification drives will be carried out under the intervention for differently able persons
- In MGNREGA, focus this quarter will be on getting waged labour work for SHG members who have submitted their work plans during the gram sabha.
- Also, standardized formats and monitoring systems for CNCCs will be designed in coordination with the M&E team.

## **Human resource Development**

### **Recruitment under SRLM/NRLM by Sutra-TMI consortium**

The HR agency Sutra Consulting & TMI Consortium after submission of Inception report started its work for recruitment of staff under SRLM.

1. The vacancy for Community Coordinator-3500 in nos. and Area Coordinator-1100 has been advertised in the newspapers. A total of 207000 applications have been received and are being scrutinized/processed by the HR agency. The vacancy for the managerial and other positions at BPIU, DPCU and SPMU is expected to be advertised in next quarter.
2. The HR agency also conducted the Internship process of recruitment of Community Coordinator. A total of 123 candidates out of 170 candidates have been selected under Internship process. The joining and induction of successful candidates is scheduled in the first week of next quarter.
3. The process of "Internal selection" for the position of Area Coordinator and Training Officer has been conducted and for the purpose written exam and interview were completed. The Result is awaited in the first week of next quarter.

### **Joining of officers from Bihar Administrative Service, Govt. of Bihar on DPM and other positions**

1. Sri. Arunabh Chandra Verma, Officer from Bihar Administrative Service, joined as District Project Manager, Gaya.
2. Sri. Rajeev Kumar Singh, Officer from Bihar Administrative Service joined as District Project Manager, Patna.
3. Sri. Sanjay Kumar, Officer from Bihar Administrative Service joined as District Manager Samastipur.
4. Sri. Rajesh Parimal, Officer from Bihar Administrative Service joined as Administrative Officer, BRLPS

### **Joining and induction of Thematic Managers, BPM, Area coordinator, and support staff at SPMU and BPIU viz. Office Assistant, Accountant, Project Associates.**

All together 217 candidates on different positions from various waitlists had been called for joining, out of which only 158 joined between 3<sup>rd</sup> to 8<sup>th</sup> of October 2012 and a five day induction for Managers and Officers including support positions was conducted during 6 -13 Oct. 2012.

**Staff transfer and Deployment under SRLM expansion:**

Altogether 41 staff including Managers/ Officers Area Coordinators and Community Coordinators for expansion under SRLM have been deployed / placed and have started their work in the newly opened 12 districts. The deployment of Community Coordinators and Area Coordinators would be done in the next month.

**Staff Exposure, Learning and Management Development Program:**

- 1) A two day workshop cum Orientation Programme was organized for the SPMU Staff from 29<sup>th</sup> to 30<sup>th</sup> Nov, 2012 at Udyog Mitra on financial management, procurement management, human resource and administration. A total no. of 37 staff attended the program.
- 2) A three days training cum workshop was organized for DPCU staff from 20<sup>th</sup> to 22<sup>nd</sup> Dec.12 on Finance, Accounting, Administration, Procurement and Human Resource. A total 62 members including Managerial/Officers/support staff participated in the training cum orientation program.
- 3) HR Workshop on Performance Appraisal for FY 2011-12 wherein KPIs and the different Formats to fill the Performance Assessment Sheet was shared with all the District from 26-Nov-2012 to 05-Dec-2012. The employees across all the categories were invited at the DPCU and were briefed on Performance Assessment Parameters, Weightage and the Evaluation process. The Districts covered were Muzaffarpur, Madhubani, Saharsa, Madhepura, Khagaria, Purnia, Gaya and Nalanda.

## Resource Cell

JEEViKA has been identified as one of the Resource Organizations countrywide to provide the initial support to upcoming State Rural Livelihoods Missions (SRLMs). BRLPS is committed to provide support to rollout the Resource Block Strategy and other related aspects in the SRLMs. BRLPS would provide support in structured preparation and planning in areas like Support in developing Initial Action Plan / State Project Implementation Plan, Providing CRPs for Social mobilization/ federation / thematic areas, Limited visit of staff to oversee the process (PRPs), Immersion and support in training, Exposure visits of officials, Stakeholders and community, Support in developing materials & modules and Support for setting up systems for different components etc. It is envisaged that BRLPS will be having a partnership with different SRLMs and there will be many activities happening simultaneously. To coordinate, manage and provide timely requisite support to the SRLMs, it is important to have a dedicated unit with a team of experience and committed project staff including, State Project Managers, 4-5 professionals and pool of consultants at the state level. Looking at this aspect, a resource cell has been established in September, 12 to fulfil the support committed by JEEViKA to other SRLMs. Various works executed in last quarter have been enumerated further.

### Support under Resource Block Strategy

Under this, JEEViKA is going to support SRLMs in developing resource blocks in their state which is done with the help of Community Resource Persons (CRPs) and Professional Resource Persons (PRPs) initially. The CRPs will form self help group & their primary federations through social mobilization, concept orientation, training to CBOs, selecting cadres (Community Mobilizers, Book Keeper etc.) and train them. The PRPs will handhold and coordinate the entire CRP activity in the state as well as provide valuable inputs in developing resource blocks along with the SRLM team.

Till this quarter, JEEViKA has committed to provide support to two SRLM states, Rajasthan and Jharkhand for developing the resource blocks in these states.

With **Rajasthan (RGAVP)**, BRLPS has signed an MoU (for 18 Months) to support 5 Resource blocks namely – Pindwara, Kekri, Pali, Balesar, Begu in Sirohi, Ajmer, Pali, Jodhpur and Chittorgarh districts respectively. The output of the MoU is as follow:-

No. of PFTs covered	5 Resource Blocks
Immersion and Training of staff	140
No. of poor HHs mobilized	24000
No of Villages mapped through Scoping CRP Team	30
No. of new SHGs formed (including existing SHGs following Panch Sutra)	2000
No. of SHG provided with basic training	1650
% age of A Grade groups (following Panch Sutra)	80%
No. of Book-keepers (equivalent to CMs) identified and trained	150
No. of VOs formed	70
Immersion & exposure to Community cadres	70
Orientation & Exposure of stakeholders	70
No. of Women activists (WA) - 10 WA/ PFT area are identified	180

In **Jharkhand (JSLPS)**, BRLPS has signed an MoU (18 Months) with Jharkhand to support 2 Resource blocks namely – Pakuria and Maheshpur in Pakur district. The output of the MoU is as follows:-

No. of Blocks covered	2
Immersion and Training of staff	315
No. of poor HHs mobilized	21000
No. of Villages Mapped through Scoping CRP Team	140
No. of new SHGs formed (including existing SHGs following Panch Sutra)	1750
No. of SHG provided with basic training	1400
% age of A Grade groups (following Panch Sutra)	0.8
No. of Book-keepers (equivalent to CMs) identified and trained	140
No. of VOs formed and SHG representatives trained	30
Immersion & exposure to Community cadres	140



Orientation & Exposure of stakeholders	50
No. of Women activists (WA)	140

### **Exposure visits**

Under this, Resource Cell has organized a total of 8 exposure visits to different SRLMs/ Organization in this quarter. The main focus of the exposure visit was to understand the structure and working of project, MoU, Budget and Action Plan preparation, HR Policy and Recruitment Process etc.

During de-briefing with the participants, the participants shared that the exposure visits have helped them to understand how a community driven project looks like, direct interface with empowered women, functioning of the CBOs and awareness about the various interventions.

<b>SRLMs/ Organization</b>	<b>No. of people</b>	<b>Period</b>	<b>Place</b>
TNPVP, Tamilnadu	5	1 - 4 Nov, 12	Gaya
NRLM Official, Delhi	1	26-29 Nov, 12	Muz
GLPC, Gujarat	30	26 Nov- 14 Dec	Gaya
Karnataka SRLM	1	26-28 Nov, 12	Muz
MoRD Team , Delhi	7	17-21 Dec, 12	Nalanda
Sikkim, SRLM	4	25-29 Dec, 12	Gaya

### **Induction, Immersions and Trainings:**

Resource cell conducted training cum immersion program for Gujarat Livelihoods Promotion Company in Gaya District from 26 Nov to 8th Dec, 2012. The objective was to make them aware about the current SHG concept, formation, structure, and management of the primary level of CBOs of the JEEViKA project areas.



## **Monitoring, Evaluation and Learning**

### **Annual Action Plan and Budget**

During the quarter, Annual Action Plan and Budget for the FY-2013-14 was initiated. The modus operandi for developing AAP and Budget was different for BRLP districts where community institutions have been federated to VOs & CLFs than those of SRLM districts where community institutions are in very nascent stage. Under the strategy of preparing the community institutions for a bigger role, it was decided to involve the community members in the preparation of AAP of BRLP districts. A three day workshop was conducted in December where members of community institutions and project staff participated. On the first day, community members shared their experiences of running the institutions. The staff explained to the members about action plan, why should we develop it and its benefit. Later, members were divided into groups to enumerate the activities of community institutions and presented their understandings. Next day, the members were divided into teams of self-help group, village organization and cluster level federation and were given the task to develop detail activities of their institutions along with the responsibilities. On the final day, the team worked on the activities identified on the previous day in a more detailed manner clearly indicating the institutions responsible for those activities.

### **MIS**

The new online SHG MIS software developed by M/S Safal Solutions was tested by the MIS personnel for acceptance testing. The report was shared with the agency along with the bug list for finalization of the modules and its roll-out. To facilitate the process trainings were imparted to all the operators across all the districts. During the period, annual maintenance contract was signed with M/S Safal Solutions for another year to provide support on MIS. Separate trainings were also conducted on Jobs-MIS where 122 participants were trained on the functionalities of the application which included data entry operators, MIS executives and nodal ACs/CCs from each BPIU. They were also made accustomed with the data collection formats of Rural Youths and how to capture those data.

### **In-house software development**

A web application on .Net platform has been developed and hosted on local server (LAN) for finding closed user group numbers and mail IDs of all the project staff with other functionalities like importing the numbers and addresses.

## **Qualitative Study**

A distinguished team of economists including Ms. Karla Hoff and Mr. Tauhidur Rehman initiated groundwork for the Qualitative evaluation study of JEEViKA, the end line for which is to be held in 2014. The team is still on field and is piloting various social exercises and games that will be used for final evaluation. Also, the team is expected to conduct one round of data collection in early 2013 that will serve as a midline as well as a standalone study on some qualitative parameters. The Research, Analysis and Documentation team from SPMU is anchoring these studies from JEEViKA.

## **Baseline Study on MGNREGA and PDS**

A comprehensive questionnaire based survey study was conducted with focus on two interventions viz. MGNREGA and PDS. Each of the study involved administration of survey questionnaires to nearly 600 respondents spread over 40 villages with 20 each in treatment and control categories. The aim was to study the effect of JEEViKA intervention in MGNREGA and PDS on service delivery under both these schemes. Beneficiaries were administered with a detailed questionnaire which was field tested and refined before the main study. The results of the study have been more than encouraging. The MGNREGA survey indicated higher demand registration, increased participation in Gram Sabha and increased overall awareness about the scheme. Similarly, the PDS beneficiaries under JEEViKA VO run PDS reported more regular food grain supply, higher quantities and marginal improvement in food grain quality as well.

## Communication

### Media Coverage

JEEViKA continues to be widely covered in all types of media with reports and articles getting published on 'Impact and Trend of development under JEEViKA Brand'. Newspapers have reported on the advantages of joining SHG and forming Village Organization. The report contained the response given by the community members of a Village Organization to journalists.



### Branding and publicity

A sensitization programme was organized by Reserve Bank of India in Bodhgaya on 16<sup>th</sup> Oct, 2012. This program was organized in a local language, Maithili, so that more and more audiences could connect and benefit from it. The purpose of this programme was to facilitate the provision of basic banking services to the community members who are still financially excluded, thus developing thrift and banking habit in them which is a stepping stone to overall financial inclusion. Executive Director of RBI also visited the stalls of JEEViKA put up at the site and showed keen interest in their products. Similar financial inclusion programme was organized with SBI at Dhamdaha, Purnea on November 7, 2012. The Chief General Manager of SBI Sri Jeevandas Narayan was the Chief Guest of the evening and other important dignitaries from SBI also took part in the programme.



### NRLM Video film shooting

A video film of 15 minutes has been developed in Gaya dist on 4<sup>th</sup> Dec, 12 where the Jeevika team facilitated the coverage of different ongoing activities like CNCC, Agarbatti intervention etc. The whole day meeting process of VO, work of Bank Mitra and household activities were also covered.



With the onset of activities by Digital green at BPIU Dhamdaha, Staff, VRPs, and data entry operators has been trained on video production and dissemination at grass root level. This program is expected to build the capacity of rural communities in various aspects of producing and disseminating locally relevant information by building the capacity of community members and cadre of community resource persons. This will improve the

livelihoods of small farms holding by institutionalizing a system of information technology and social organization through use of videos and mediated instructions on livelihood.

### Publicity materials

Standard Flexes, CNCC Menu chart, Leaflets and banners for Jobs Fair and 12 major indicator boards for all 11 blocks along with DPCU offices have been prepared. The procurement process for 190 *Soochna Patal* is under process at DPCU level, Khagaria.

### Awareness drive using cultural livelihoods

Jeevika worked on creating awareness regarding among rural households through various ways, one of them being through successful organization of Gram Sabhas, which witnessed a considerable number of participants.

For creating awareness about the importance of Gramsabha '*nukkad natak*' was organized by JEEViKA with the help of Bangla Natak team. The team worked with immense enthusiasm by organizing street plays regarding Gram Sabha in all the 17 panchayats of Noorsarai block Nalanda.

The artisans trained by Bangla Natak performed in Lok Sanskritik Mela showcasing their talent at Chandragupt Institute of Management, Patna(CIMP).



On 2<sup>nd</sup> October 2012, maximum participation of the villagers was noticed in *gram sabha* held in every panchayat of noorsarai block. This was the first time where the micro-plans were made by the villagers themselves, presented in *gram sabha* meeting and approved by the *gram sabha*. The major thrust area the villagers wanted to demand for were toilet construction for better sanitation facility, construction of poultry, construction of goat and cattle shelter, vermi-compost pit and tree plantation.

### Exposure Visits

In this quarter, visiting teams from different states were facilitated to see and know about ongoing activities and processes under Jeevika.

- The Delegates (27 members) from Gujarat Livelihoods Promotion Company (GLPC) came for an Immersion programme for training on SHG Concept, Management & Development between 28th November and 8th December, 2012 in Gaya district.

- A team of 28 Officers from Assam Administrative Services visited Gaya dist on 8<sup>th</sup> Nov,12 to see the best practices in Bihar.
- The team of 23 staff & community cadres from JSLPS (Jharkhand State Livelihoods Promotion Society) came on 27-28 Dec for an exposure visit in Gaya
- Another four members team of officers from (SSRLM) Sikkim State Rural Livelihoods Mission including CEO and Deputy Secretary had exposure visit in Gaya dist from 26-28 Dec,12.
- A five member team from SEWA (Self Employed Women's Association), visited Bochcha in Muzaffarpur and shared their experiences with the SHG members here.



### **Job Fair**

Job Fairs were organized in Bodhgaya where 900 candidates have been enrolled and 14 companies from all over India have participated. Management of the fair along with development of communication materials and media coverage was taken care of by the media team.



### **Gyan Abhiyan Yatra-Nalanda, 2012 (Quality Education Awareness Campaign)**

Nalanda Nikhar is a social forum for quality education in Nalanda and was formed in the year 2011-2012. For awareness building on quality education, members of Nalanda Nikhar to conducted Gyan Abhiyan from November 26 to December 2, 2012 and interacted with parents, teachers and students on the issue related to quality education during the campaign. The other participants for the campaign are Saral Services and Village Organization/Self Help Group (VO/SHG) members.

Nalanda Nikhar proposed to have cycle yatra for a week to meet people for building the awareness on RTE and quality education. A core team of 5-10(VO/SHG members of BRLP as well as Saral Services) will go on a cycle yatra from Silao (Nalanda) to Biharsharif as per the map. These participants will form three groups, one will focus on “Samjhe and Sikhe” indicators for quality education, second group will focus on SMC/PTA and the third group will focus on Bal Sansad (Kids Parliament) and Mina manch. Entire group will meet all of

them together and discuss about strengthening the PTA in the light of Right to Education (RTE). Members will share the pamphlet prepared by UNICEF for Bal Sansad, Mina manch and PTA. Nalanda Nikhar team will explore a plan in collaboration with parents, teachers and students to strengthen PTA, BAL sansad and Mina Manch.

### **Objectives**

1. To build awareness about RTE through Saral and VO/SHG members of BRLP among parents and teachers with special focus on School Management Adhoc Committee
2. To build awareness among VO members, parents about the power of Information and Communication Technology and soft skill in education
3. To build awareness about sanitation, contextual learning, vocational learning, peer to peer learning, home learning, computer learning, E-learning and emphasis on parents' participation.

### **Rajgir Mahotsav**

The Rajgir Mahotsav 2012 was held at Qila Maidan, Rajgir, and Nalanda from December 25, 2012 to January 02, 2013 organized by Bihar Tourism Department. On this occasion a stall was set up by District Project Management Unit (DPCU), Nalanda to create awareness and showcase the various activities of Jeevika among which the primary was demonstration of Mushroom Cultivation. The SHGs of Gaya has put up their products (Sujani & Agarbatti) on sale which received a warm response from the audiences. On December 29, 2012 around 1500 Community members gathered and participated in Mahila Mahotsav to celebrate women empowerment. Team Nalanda actively participated in this event and conducted two bank linkage programs in which around 650 SHGs were credit linked by Punjab National Bank and Madhya Bihar Gramin Bank.



### **Community Score Card Creation Activity**

The community score card (CSC) creation activities were done by 5 CSC Para professional selected from the community at Abhilasha VO, Kashimpur village of Bhadas Cluster of Khagaria Sadar Block.



### **BCC Training for Project Staff**

The BCC training for the project staff was organized by ICON Communication. In this training, all the participants were trained about

BCC tools and ideas for dissemination of tools at field level.

### **H.R. Workshop**

One day workshop on Human Resource was organized in Khagaria on 10 Nov 2012. In this workshop, Miss Anumeha (PM-SL&PM) and Mr. Aditya (PM-M&E) from SMPU were the main Resource person and all the project staff of Khagaria district participated in the workshop.



### **Community Score Card Training at Rajgir, Nalanda**

The CSC training for the project staff was held in Rajgir. In this training, all the participants were trained about Community Score Card Process and implements at field level.

### **VO audit Training**

The VO audit training for the book keeper and project staff was organized by the DPCU, Khagaria. In this training Mr. Pushendra Kumar (PM MF, SPMU) and Mr. Sanjay Mishra were the main resources persons.



## **Procurement**

**Extension of Contracts** – Following contracts have been extended during this quarter.

- a) Contract with COMFED extended till July 2013.
- b) Contract with CIDC extended till 25<sup>th</sup> November 2012.

### **Selection of Agency for Bihar Innovation Forum (BIF-II)**

Short listing of agencies for Technical Support as Knowledge and Process Partner for organizing and supporting 2nd Bihar Innovation Forum (BIF-II) has been completed. RFP has been issued and evaluation of technical proposals is complete. Selection of agency is likely to be finalized by January 2013 under QCBS method of procurement.

### **Selection of agency for Process Monitoring**

Combined evaluation has been sent to the World Bank for No Objection. No Objection is awaited. Contract is likely to be finalized in the month of January 2013.

### **Selection of Safal Solutions for maintenance & modification JEEViKA MIS and Blade Server**

RFP under single source selection has been issued to Safal Solutions, Hyderabad. Contract is likely to be finalized in the month of January 2013.

### **Selection of “The Livelihoods School” for training to trainers through case study**

Approval on ToR with Single Source Justification has been received from the World Bank. RFP has also been issued to the agency.

### **Hiring of agency/association of agencies for “Designing, Developing & Establishing Decision Support System”**

EOIs have been received. Short-listing is under process and likely to be completed in the month of January 2013.

### **Selection of agencies for Skill Development, Training and Placement in nine trades under thematic area JOBS**

Final Evaluation (Technical + Financial) of all the trades has been completed. Contracts with different agencies are likely to be signed in the month of Jan-Feb. 2013.

### **Printing and Supply of JEEViKA Diaries & Calendars 2013**

Shopping documents were floated for printing and supply of JEEViKA Diaries & Calendars 2013. Bids were received and evaluated and purchase orders issued for both the items.

### **Printing and supply of SHG & VO Books of Accounts**

More than 50% books of accounts have been delivered in different DPCUs/BPIUs. Final delivery will be completed by end of January 2013.

### **Renewal of period of consultancy of Individual consultant for Procurement & Finance**

The assignment has been extended till April 2013.

### **Annual maintenance of desktop computers and scanners of SPMU**

Contract extension letter issued to HCL Infosystems Ltd., Patna for renewal of contract for AMC of desktops & scanners of SPMU for one year.

### **Procurement of Goods & Services**

- I. Procurement of various types of printer cartridges for SPMU has been completed.
- II. Procurement of Tally Software for 12 new DPCUs completed.
- III. Procurement of small items and other consumable items under direct contracting done during this quarter

### **Post/Prior Procurement Review**

- I. Approval given on DPCUs and BPIUs procurement plans.

### **Compliance of Internal Auditor on Procurement**

Compliance of Internal Auditor on procurement has been submitted.

### **Training on Procurement at DPCU/BPIU levels**

One full day training programme on Procurement had been organized at Patna wherein all the DPMs, FMs and other thematic managers of new districts as well existing districts participated. As new BPIUs have been added in existing districts and new DPCUs with BPIUs have been created, training were imparted with emphasis on procurement of furniture & fixture, desktop computers with printers and other office automation items.

Procurement guidelines under World Bank and NRLM were handed over to them and a practice session was also conducted to make them aware of the entire process of procurement of goods and consultants.

### **Approval on procurement of various office items**

Approval letters for procurement of furniture & fixture, desktop computers with printers and other office items were prepared and sent to the concerned existing DPCUs for their newly created BPIUs and DPCUs of new districts with specification of items. A short quick reference on procurement with threshold limits was also circulated for facilitating procurement by DPCUs.

## Finance

Sl.No.	Particulars	Progress																														
1.	<b>Reporting</b>	IUFR for the period of 2nd quarter of 2012-13 has been sent to CAA & A for the reimbursement of claim. UC of fund received in 2011-12 has been submitted to Finance Department.																														
2.	<b>Evaluation and monitoring</b>	Internal audit of 1 <sup>st</sup> quarter for the period of 2012—2013 has been completed at all levels. Internal audit of 2nd quarter of SPMU and DPCUs/BPIUs has been completed except the district of Muzaffarpur, compliance of statutory audit and observation of World bank has been completed for submission to World bank and Statutory Auditor.																														
3.	<b>Statutory Compliance</b>	TDS of IT and VAT, professional tax EPF/GPF till November 2012 has been deposited.																														
4.	<b>Financial Capacity Building.</b>	All district finance managers and accountants have been given training and orientation on IUFR format of SRLM and additional financed project for preparation of IUFR. All DPMS/ thematic managers have been provided one day training on Financial management system of project. One day training on FM system of project has been organized for majority of SPMU team members.																														
5.	<b>Routine WORK</b>	Files related with payment, fund transfer have been disposed within reasonable time. Fund for 3rd quarter has been transferred to all DPCUs .																														
6	<b>Financial Achievement</b>	<table border="1"> <thead> <tr> <th>SNO</th> <th>Component</th> <th>BUDGET In Rs.</th> <th>Expenditure In Rs.</th> <th>% of expenditure</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>CID</td> <td>469609340.00</td> <td>78490934.00</td> <td>16.71</td> </tr> <tr> <td>2</td> <td>CIF</td> <td>686300000.00</td> <td>161693677.00</td> <td>23.56</td> </tr> <tr> <td>3</td> <td>STAF</td> <td>276500000.00</td> <td>2625980.00</td> <td>0.94</td> </tr> <tr> <td>4</td> <td>PM</td> <td>223399500.00</td> <td>33832795.65</td> <td>15.14</td> </tr> <tr> <td></td> <td>total</td> <td>1655808840.00</td> <td>276643386.65</td> <td>16.70</td> </tr> </tbody> </table>	SNO	Component	BUDGET In Rs.	Expenditure In Rs.	% of expenditure	1	CID	469609340.00	78490934.00	16.71	2	CIF	686300000.00	161693677.00	23.56	3	STAF	276500000.00	2625980.00	0.94	4	PM	223399500.00	33832795.65	15.14		total	1655808840.00	276643386.65	16.70
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KOSI project				
S. no.	Component	Budget	Expenditures	Exp. As % of Budget
1	<b>CID</b>	86679880.00	15497819.00	17.9
2	<b>CIF</b>	133475000.00	122830000.00	92
3	<b>STAF</b>	28450000.00	0.00	0.0
4	<b>PM</b>	24489000.00	5308725.00	21.7
	<b>total</b>	<b>273093880.00</b>	<b>143636544.00</b>	<b>52.6</b>

## Annexure-I

### MANPOWER STATUS DURING THE QUARTER

In this quarter the status of manpower is given in table hereunder:

State Project Management Unit						
Sl.	Positions	Required No.	Status till 30 <sup>th</sup> September 2012	Progress during the quarter		Status till 31 <sup>st</sup> December 2012
				Staff joined	Staff Left	
1	CEO	1	1	-	-	1
2	OSD to CEO	1	1	-	-	1
3	CFO	1	1	-	-	1
4	Administrative Officer	1	0	1	-	1
5	State Project Manager	9	9	-	1	8
6	Procurement Specialist	1	1	-	-	1
7	Finance Officer	1	1	-	-	1
8	Project Manager	12	11	-	-	11
9	Procurement Officer	1	0	-	-	0
10	System Analyst	2	2	-	-	2
11	Data Administrator	2	2	-	-	2
12	DTP operator cum Designer	1	1	-	-	1
13	Project Associate	9	8	1	-	9
14	Accountant	5	3	1	-	4
15	Office Assistant	6	6	-	-	6
16	Procurement Assistant	1	1	-	-	1
17	Cashier	1	0	-	-	0
18	PA cum Steno	2	2	-	-	2
19	Store Keeper	1	1	-	-	1
	<b>Total</b>	<b>58</b>	<b>51</b>	<b>3</b>	<b>1</b>	<b>53</b>
<b>The manpower status increased from 88% to 91% during the quarter</b>						

**District Project Coordination Unit (Manpower including 11 blocks from Kosi region)**

1	District Project Manager	9	9	1	1	9
2	Training Manager	9	5	0	0	5
3	Manager – Livelihoods	9	9	1	1	9
4	Manager – Soc. Dev.	9	6	2	2	6
5	Manager - Microfinance	9	8	1	0	9
6	Manager – Jobs	9	7	0	0	7
7	Manager – Communication	9	8	2	1	9
8	Manager - M & E	9	4	0	0	4
9	Finance Manager	9	7	3	1	9
10	Training Officer	27	25	1	1	25
11	Accountant	9	9	2	2	11
12	Office Assistant	9	9	0	0	9
	<b>Total</b>	<b>126</b>	<b>106</b>	<b>13</b>	<b>9</b>	<b>112</b>

**The Manpower strength increased from 82% to 89% during the quarter**

**Block Project Implementation Unit**

1	Block Project Manager	55	52	6	3	55
2	Chief Executive – WFPC	4	2	0	0	2
3	Livelihoods Specialist	55	34	0	1	33
4	Area Coordinator	183	174	20	11	183
5	Accountant	55	42	2	0	44
6	Office Assistant	55	37	0	3	34
7	Community Coordinator	825	763	75	55	783
	<b>Total</b>	<b>1232</b>	<b>1104</b>	<b>103</b>	<b>73</b>	<b>1134</b>

**BPIU Manpower status increased from 90% to 92% during the quarter.**

**Annexure-II****JEEViKA Progress till 3<sup>rd</sup> quarter of Financial Year 2012-13**

STATE ACHIEVEMENT TILL DECEMBER, 2012									
Sl. No.	Indicators	Gaya	Nalanda	Muzaffarpur	Khagaria	Purnia	Madhubani	Kosi	State
1	SHG Formation	11798	8126	11173	5494	9738	8446	8933	63708
2	SHG Bank A/c	10793	6910	9395	4686	7731	7456	5845	52816
3	SHG recd. CIF	9712	6535	8222	4387	6446	5412	4294	45008
4	SHG – Credit Linked	8732	5265	5234	3466	5568	5339	2651	36255
5	HH Linked with Insurance-JSBY	32858	22802	23619	9151	9220	19829	19241	136720
6	VO formation	914	640	768	427	695	526	368	4338
7	VO - FSF	666	448	637	303	378	319	58	2809
8	VO - HRF	763	531	598	281	503	365	92	3133
9	CLF formed	12	9	16	7	9	8	0	61
10	SHG Members – Job Card *	1518	0	3116	0	0	0	0	4634
11	SHG Mem- Social Security *	0	46	682	3135	0	10400	0	14263
12	SHG Mem involved in SRI	16703	13526	16200	7054	12677	12858	9489	88507
13	No of DCS formed	0	117	86	111	0	0	0	314
14	No of SHG Mem. part of DCS	0	7417	3512	6843	0	0	0	17772
15	VO involved in PDS	12	23	5	14	25	25	0	104
16	VO involved in CNCC	0	0	1	21	0	0	0	22
17	Youths Placed	646	484	666	406	980	497	450	4129

\* Data is only for this quarter i.e. October 12' to December 12'